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| **CIMIC post minute report** |
| **Date & Time** |  |
| **FROM:** |  |
| **TO:** |  |
| **EVENT:** |  |
| **PLACE:** |  |
| **GRID:** |  |
| 1. **ATTENDEES:**
 |
| **N** | **Rank/Title** | **Name** | **Agency/Organization** | **Email/****phone number** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 1. **MEETING DETAILS: facts**
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|  |
| 1. **MEETING SUMMARY: deductions**
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| 1. **CONCLUSIONS-RECOMMENDATIONS (ANSWERING THE SO WHAT!!!)**
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