



**Civil-Military Co-operation
Centre of Excellence**

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02 April 2019

TO: SEE DISTRIBUTION LIST

SUBJECT: **NATO CIMIC/CMI Annual Discipline Conference 2019
15th & 16th of May 2019**

REFERENCES: A. MC 0458/3, NATO Education, Training Exercise and Evaluation (ETEE) dated JUN 2014.
B. SACEUR Annual Guidance on ETEE (SAGE) 2020
C. BI-SC Directive 075-002 dated 6 September 2016 - Education & Training (E&T) Directive
D. CIMIC, CMI TRA Report 2019 *(to be distributed once signed)*

DATE: 02 April 2019

1. The 2019 CIMIC/CMI Annual Discipline Conference (ADC) 2019 will be conducted on 15th and 16th of May 2019. This year the conference will take place on our own premises at the **CCOE, Brasserkade 227A, 2497 NX The Hague**, The Netherlands.

2. The usual support requests of the course landscape 2020 of the accredited courses will take place at this conference. (Annex A)

I encourage all participants to have a first look at the proposed landscape, to develop ideas with regard to a possible contribution supporting the courses.

3. The main part of the conference is this time unique. In December 2018 ACT Joint Force Development (JFD) executed a second Training Requirement Analysis (TRA) on the CIMIC/CMI discipline. Civil Preparedness has been added to the CIMIC/CMI discipline. The Conference will provide an update of the developments of the discipline since the previous ADC in Rome in 2018. This will be including the December 2018 TRA. A presentation of the training requirements as a result of this latest TRA and an update on the unchanged and open requirements of 2015 will be part of the program. An overview of the existing training opportunities will be given. Most important, the need for matching training solutions for the revised and new requirements are key and

be validated at the ADC. Participants are welcomed to propose new training opportunities or announce their interest in the future work needed within the discipline.

4. The TRA report is attached (annex B), will be visible on the website (see link in 8) or will be send ASAP once signed. ¹
5. During the ADC the outcomes will be shared with the Community of Interest of the CIMIC/CMI discipline.
6. On behalf of HQ SACT DCOS JFD we invite you to join the CIMIC/CMI ADC. The ADC provides an excellent opportunity for information exchange of stakeholders involved in the NATO CIMIC/CMI discipline. The aim of the conference is to achieve an adequate alignment and coordination of efforts of all those involved in the sustainment of this discipline within ETEE.
7. The results of the ADC will be reflected in a Disciplinary Alignment Plan (DAP) approved by ACT HQ SACT/JFD.
8. Addressees will be invited to plan their attendance by submitting the registration form preferably on www.cimic-coe.org/adc-19/ or by the form in Annex C and send this to the Coordinator OR9 Ralf Gers: gers.r@cimic-coe.org **NLT April 20.**

Participants are responsible for their own transportation and lodging. The CCOE can provide a fully equipped **single** room for € 10,- a night. The maximum availability is 50. If you want to make use of a hotel, there are 2 hotels in walking distance which are priced reasonable;

- Campanile Delft Kleveringweg 53, 2616 LZ Delft: +3115 279 9000
- Shanghai Hotel Kleveringweg 11, 2616 LZ Delft: +3115 720 0077

If the number of participants who want to make use of CCOE lodging is exceeding 50, we will provide the *first* 50 participants with accomodation and notify the others.

9. The CCOE has a dining facility in which you can enjoy your breakfast, lunch and dinner on your own expense. Of course in Delft and even just outside the gate there are many dinner opportunities. We will provide you details during the conference.
10. Dress throughout the conference will be daily working uniform (BDU) or business casual for civilian colleagues.
Dress for the icebreaker on May 15th will be casual.
11. The CCOE offers an icebreaker on the 15th Wednesday evening.
12. The security classification for the conference will be “Unclassified”.
13. The preliminary agenda is provided in Annex D

¹ The signing of the TRA report by ACT HQ SACT/JFD is pending at the moment of writing this calling letter.

14. Besides the fee for lodging as mentioned in 8, there will be a small fee of € 15,- to cover the costs for coffee, snacks and beverages.

15. For additional information please contact the POC at the CCOE:
Action Officer:

T&E Planner and Coordinator OR9 Ralf Gers,
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E-mail: T&E@cimic-coe.org or gors.r@cimic-coe.org

OPR:

Branch Chief T&E OF 4 Jan Brouwer,
Phone +31 (0) 15 28 44 111
Mobile +31 (0) 6 52 65 69 22
E-mail: j.brouwer@cimic-coe.org

Sincerely,

Wolfgang Paulik
Colonel (GS) DEU A
Director CCOE
CIMIC and CMI Department Head

DISTRIBUTION:

External:

Action:

CC REP Denmark

CC REP Germany

CC REP Hungary

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CC REP The Netherlands

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CC REP Slovenia

Senior National CIMIC-officer Albania, through ALB NLR at HQ SACT

Senior National CIMIC-officer Belgium, through BEL NLR at HQ SACT

Senior National CIMIC-officer Bulgarian, through BGR NLR at HQ SACT

Senior National CIMIC-officer Canada, through CAN NLR at HQ SACT

Senior National CIMIC-officer Croatia, through HRV NLR at HQ SACT

Senior National CIMIC-officer Czech, through CZE NLR at HQ SACT

Senior National CIMIC-officer Denmark, through DNK NLR at HQ SACT

Senior National CIMIC-officer Estonia, through EST NLR at HQ SACT

Senior National CIMIC-officer France, through FRA NLR at HQ SACT

Senior National CIMIC-officer Germany, through DEU NLR at HQ SACT

Senior National CIMIC-officer Greece, through GRC NLR at HQ SACT

Senior National CIMIC-officer Hungary, through HUN NLR at HQ SACT

Senior National CIMIC-officer Iceland, through ISL NLR at HQ SACT

Senior National CIMIC-officer Italy, through ITA NLR at HQ SACT

Senior National CIMIC-officer Latvia, through LVA NLR at HQ SACT

Senior National CIMIC-officer Lithuania, through LTU NLR at HQ SACT

Senior National CIMIC-officer Luxembourg, through LUX NLR at HQ SACT

Senior National CIMIC-officer The Netherlands, through NLD NLR at HQ SACT

Senior National CIMIC-officer Norway, through NOR NLR at HQ SACT

Senior National CIMIC-officer Poland, through POL NLR at HQ SACT

Senior National CIMIC-officer Portugal, through POR NLR at HQ SACT

Senior National CIMIC-officer Romania, through ROM NLR at HQ SACT

Senior National CIMIC-officer Slovakia, through SVK NLR at HQ SACT

Senior National CIMIC-officer Slovenia, through SVN NLR at HQ SACT

Senior National CIMIC-officer Spain, through ESP NLR at HQ SACT

Senior National CIMIC-officer Turkey, through TUR NLR at HQ SACT

Senior National CIMIC-officer United Kingdom, through GBR NLR at HQ SACT

Senior National CIMIC-officer United States of America, through USA NLR at HQ

HQ SHAPE

Allied Command Operations Attn.: COS

Allied Command Operations Attn.: ACOS J9

Senior National CIMIC-officer Partner Nations via NLR's at HQ SACT

HQ Supreme Allied Commander Transformation Attn.: COS

HQ Supreme Allied Commander Transformation Attn.: DCOS JFT

HQ Supreme Allied Commander Transformation Attn.: JETE

HQ Supreme Allied Commander Transformation Attn.: TNB

HQ Supreme Allied Commander Transformation Attn.: LTC J. Beaumont

Joint Warfare Centre

Joint Analysis and Lessons Learned Centre

Joint Forces Training Centre
NATO SCHOOL Oberammergau
NATO HQ IS, Attn.: CEP
NATO Special Operations HQ
HQ JFC BRUNSSUM Attn.: J9
HQ JFC NAPLES Attn.: J9
Allied Land Command Attn: J9
Allied Air Command Attn: J9
Allied Maritime Command Attn: J9
1 GE/NL Corps Attn: J9
HQ ARRC Attn: J9
HQ MNC NE Attn: J9
HQ MND NE Attn: J9
HG MND SE Attn: J9
EUROCORPS Attn: J9
NRDC – Spain Attn: J9
NRDC – Turkey Attn: J9
NRDC – Italy Attn: J9
NRDC- Greek Attn: J9
RRC – France Attn: J9
EUMS Civil Military Cell
UN OCHA Civil Military Cell
United Nations Department of Peacekeeping Operations
International Organization for Migration, Department Crisis, Mitigation and Recovery
USEUCOM
SOCEUR Attn: US 92nd Civil Affairs Bn
US 353rd Civil Affairs Command
US 361st Civil Affairs BDE
Multinational CIMIC Group Attn: Com
Civilian Military Cooperation Section Austria
GIACM
ICRC Geneva
Multinational Peace Support Operation Training Centre (MPSOTC)
Finnish Defence Forces International Centre (FINCENT)
Swedish Armed Forces International Centre (SWEDINT)
Crisis Management and Multinational Operations Department (CMMOD)
Hungarian Defence Forces Peace Support Training Center (HDF PSTC)

Information:

ADC Network/distribution list via e-mail

Internal:

Action: DDIR, BC P&C, BC T&E, BC LL&Dev, P&C COORD, Academia

Annex A

Course Landscape 2020

No	Activity 2020	Country / Unit	Place	Course START	Course END
NATO accredited CIMIC courses					
1	NATO CIMIC Field Worker Course 01/20	CCOE	The Hague	16.03.2020	27.03.2020
2	NATO CIMIC Staff Worker Course 01/20	CCOE	The Hague	16.03.2020	27.03.2020
3	NATO CIMIC Field Worker Course 02/20	CCOE	The Hague	24.08.2020	04.09.2020
4	NATO CIMIC Staff Worker Course 02/20	CCOE	The Hague	24.08.2020	04.09.2020
5	NATO CIMIC Field Worker Course 03/20	CCOE	The Hague	30.11.2020	11.12.2020
6	NATO CIMIC Staff Worker Course 03/20	CCOE	The Hague	30.11.2020	11.12.2020
7	NATO CIMIC and CMI Higher Command Course 01/20	CCOE	The Hague	17.02.2020	28.03.2020
8	NATO CIMIC and CMI Higher Command Course 02/20	CCOE	The Hague	26.10.2020	06.11.2020
9	NATO CIMIC Liaison Course 01/20	CCOE	The Hague	10.02.2020	14.02.2020
10	NATO CIMIC Liaison Course 02/20	CCOE	The Hague	29.06.2020	03.07.2020
11	NATO CIMIC Liaison Course 03/20	CCOE	The Hague	19.10.2020	23.10.2020
12	NATO CIMIC and CMI Functional Specialist Course 01/20	CCOE	The Hague	27.01.2020	31.01.2020
13	NATO CIMIC and CMI Functional Specialist Course 02/20	CCOE	The Hague	22.06.2020	26.02.2020
14	NATO CIMIC and CMI Functional Specialist Course 03/20	CCOE	The Hague	14.09.2020	18.09.2020
15	M9-57 NATO CMI/CIMIC orientation course	NSO	Oberammergau	tbd	tbd
16	M9-57 NATO CMI/CIMIC orientation course	NSO	Oberammergau	tbd	tbd
17	NATO CIMIC Field Worker Course	DEU	Nienburg	17.02.2020	28.02.2020
18	NATO CIMIC Staff Worker Course	DEU	Nienburg	17.02.2020	28.02.2020
19	NATO CIMIC Field Worker Course	POL	tbd	tbd	tbd
20	NATO CIMIC Staff Worker Course	POL	tbd	tbd	tbd
21	NATO CIMIC Staff/Field Integrated Functional Specialist	SVN	Maribor	28.09.2020	09.10.2020
22	NATO CIMIC Functional Specialist Course	DNK	Varde	23.11.2020	27.11.2020
23	NATO CIMIC Field/Staff Worker Course	HUN	Szentendre	04.05.2020	15.05.2020
24	NATO CIMIC Field Worker Course	ITA	Motta di Livenza	tbd	tbd
25	NATO CIMIC Staff Worker Course	ITA	Motta di Livenza	tbd	tbd

Annex B

TRA report → to be send or published on our website when signed ASAP

Annex C



REGISTRATION FORM
ADC CIMIC/CMI Discipline
May 15 & 16, 2019
CIMIC Centre of Excellence The Hague, The Netherlands

PERSONAL DATA

First name :	Family Name
Date of birth :	Nationality :
Organization and work title :	
Rank : (or CIV)	Phone number :
E-mail :	
Lodging at CCOE : YES / NO	Special food requirements ?
Additional remarks/questions :	

Annex D

Preliminary agenda

Wednesday 15 May

Time	Subject	Lead
08.30-09.00	Inprocessing	WO Gers/FINCON
09.00-09.20	Opening & remarks	COL Paulik/LTC Brouwer
09.20-09.40	RA SHAPE	LTC Rene Daalman
09.40-10.00	ACT	LTC Gail Harlow
10.00-10.30	coffee	
10.30-11.30	KEY NOTE	LGEN van Loon
11.30-12.30	KEY NOTE	MGEN Boisgontier
12.30-13.30	lunch	
13.30-14.30	Outcome TRA	LTC Brouwer
14.30-15.30	Outcome CivPrep	LTC Sabiniarz
15.30-16.00	coffee	
16.00-17.00	Proposed TNA's and development	LTC Brouwer
17.00-17.30	Open issues	LTC Brouwer
19.00-21.00	ICE breaker	CCOE hosted

Thursday 16 May

Time	Subject	Lead
08.30-10.30	Course Support Planning 2020	WO Gers/LTC Brouwer
10.30-11.00	Coffee	
11.00-14.30	Introduction/discussion on solutions : <ul style="list-style-type: none"> - CivPrep (1 hour) - POL/STRAT (tbd) - CA (tbd) - CMR (tbd) - CCT's (tbd) - Assessment (tbd) - Reservists (tbd) 	LTC Sabianiarz LTC Brouwer LTC Brouwer LTC Den Hollander LTC Den Hollander LTC Brouwer Maj Ermenc
12.30-13.30	Lunch	
14.30-15.00	Developments EU Discipline Leadership	Mrs. Biermanski
15.00	Closing	COL Paulik